

January 12th-14th, 2024 (RESERVATION DEADLINE – DECEMBER 1, 2023)

**\*\*\* ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED \*\*\***

**MAIL ALL HOUSING FORMS TO:** American Legion, Department of Louisiana  
P.O. Box 3749 / Baton Rouge, Louisiana 70821

## GENERAL HOUSING/ROOM RESERVATION

**NOTES:**

1. PAYMENT BY CREDIT CARD IS PREFERRED. IF NOT USING CREDIT CARD, A SEPARATE CHECK FOR 1<sup>ST</sup> NIGHT ROOM FEES MUST BE ATTACHED TO THIS RESERVATION FORM.
2. ONLY ONE ROOM RESERVED PER FORM.
3. **CHECK IN TIME IS 4:00 PM**
4. IF GROUND FLOOR IS REQUIRED, YOU MAY BE MOVED TO AN OVERFLOW HOTEL

**CONFERENCE HOTEL: AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA**

Room Type: \_\_\_\_\_ 2 Queen Beds \$93 (plus tax) \_\_\_\_\_ King \$93 (plus tax)  
\_\_\_\_\_ Suite \$107 (plus tax) \_\_\_\_\_ Hospitality \$155 (plus tax)

**OVERFLOW HOTEL (ONLY IF BEST WESTERN IS FULL)**

\_\_\_\_\_ 2 Queen Beds \$93 (plus tax) or \_\_\_\_\_ King \$93 (plus tax)

**If handicapped accommodations are required**

**Describe:** \_\_\_\_\_

**NAME** \_\_\_\_\_  
**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Email** \_\_\_\_\_  
**Street** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZipCode** \_\_\_\_\_

**ARRIVAL DATE** \_\_\_\_\_ **DEPARTURE DATE** \_\_\_\_\_  
**NAME ON CARD:** \_\_\_\_\_ **CARD NO.** \_\_\_\_\_  
**EXPIRATION DATE ON CARD:** \_\_\_\_\_ **TYPE OF CARD** \_\_\_\_\_ **CHECK #** \_\_\_\_\_

**NAMES of ALL ROOM OCCUPANTS:**  
\_\_\_\_\_  
\_\_\_\_\_

**NAME BADGE REGISTRATION: REGISTRATION FEE OF \$6.00 PER ATTENDEE MUST ACCOMPANY YOUR HOUSING FORM. REG. FEE MUST BE PAID BY CASH OR CHECK – PAYABLE TO LA DEPT of AMERICAN LEGION**

**NAME FOR BADGES** \_\_\_\_\_ **POST/UNIT/SQUADRON #** \_\_\_\_\_  
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