

DEPT. of LOUISIANA AMERICAN LEGION

Conf # _____ Date _____

2024 DEPARTMENT EXECUTIVE COMMITTEE HOUSING FORM

July 20th – 21st, 2024

(RESERVATION DUE DATE – July 8th, 2024)

MAIL ALL HOUSING FORMS TO:

ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED

Dept. of La. American Legion

P.O. Box 3749 / Baton Rouge, LA 70821

DEC HOUSING/ROOM RESERVATION

NOTES:

- 1. PAYMENT BY CREDIT CARD IS PREFERRED. IF NOT USING CREDIT CARD, A SEPARATE CHECK FOR 1ST NIGHT ROOM FEES MUST BE ATTACHED TO THIS RESERVATION FORM, PAYABLE TO AMERICAN LEGION.**
- 2. ONLY ONE ROOM RESERVED PER FORM.**
- 3. CHECK IN TIME IS 4:00 PM (CHECK OUT TIME IS 11 AM)**

**AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA
(OVERFLOW HOTELS MAY BE USED WHEN BEST WESTERN IS FILLED)**

Room Type: ____ 2 Queen Beds or ____ King \$93.00 (plus tax) ____ Suite \$107.00

SPECIAL ROOM TYPE REQUESTS: (Tub, shower etc.) _____

Handicapped Accommodations Required Yes / No?

Describe: _____

NAME _____ **OFFICE/TITLE/COMMISSION** _____

Phone Pri _____ **/Cell** _____ **Email** _____

Street _____ **City** _____ **State, Zip Code** _____

ARRIVAL DATE _____ **DEPARTURE DATE** _____

NAME ON CARD: _____ **CARD NO.** _____

EXPIRATION DATE ON CARD: _____ **TYPE OF CARD(Visa/Mastercard/Am. Express/Discover)** _____

NAMES of ALL ROOM OCCUPANTS

